

Board of Deacons (“BoD”) Meeting Minutes

April 21, 2018

A. In Attendance:

- a. **Attendees:** Bow-Nan Cheng (Secretary), Paul Huang, Jason Lee, Zongkui (Joe) Ma, Charlene Tsang, Ji-yong Wang (Head Deacon), Berhan Yeh, Jianglin Jiang, Jian Zhang (Treasurer), Ling Zhang, Tuanfeng Zhang, YanHua Yan, Pastor Caleb Chang, Elder Yuguang He
- a. **Invitees:**
- b. **Absentees:**

B. Location: Church Office conference room

C. Meeting Agenda & Minutes

- a. Meeting started at 9:08 am. Deacon Ji-yong opened in prayer.
- b. Free Sharing (All)
 - i. Deacons shared prayer requests and spent some time praying for each other
- c. Pastoral Sharing and Update (Pastor Caleb Chang)
 - i. Calendar Highlights/Changes
 - 1. 3/31: Joint Choir Cantata - “No Greater Love” - well attended, but mixed comments toward future outlook (i.e. style, frequency, etc.)
 - 2. 4/6-8: Senior Pastor Candidate (P Pan) interview weekend went well - Pastors and others collecting feedback in preparation for potential church-wide vote 5/13
 - 3. 4/15: Clay Music conference - building was over-packed and CBCGB members yielded hundreds of seats
 - 4. 4/22: Senior Pastor Search Committee/BoE Q/A
 - 5. 5/13: Mother’s day
 - 6. 5/25-27 - CM, YM Retreats on Memorial Day weekend
 - ii. Church expansion/planting
 - 1. Committee to study starting a 3rd service temporarily put on hold due to many reasons:
 - a. New senior pastor for vision/leadership
 - b. Church building expansion effort
 - c. Church planting effort
 - 2. Multiple options on the table for working through capacity issues:
 - a. Church building expansion (CBE) - 6/2012
 - b. Church planting
 - c. Adding separate service
 - d. Elders urged/encouraged to pray strongly for wisdom in way forward and decision
- d. Board of Elders (“BoE”) Sharing (Elder Yuguang He)
 - i. Church Building Expansion (CBE) Update
 - 1. CB/CM impressed by CBET presentation on 4/15 → Elders, Pastors, Deacons very appreciative of the architects, designers and efforts
 - 2. Since the original approval of the effort in 2012, it seems the needs of the church have changed and more ministerial needs need to be considered in greater detail
 - 3. An independent advisory team will be formed from key coworkers from ministries (i.e. users of the spaces) to formulate requirements
 - ii. Senior Pastor Search Update (Pastor Pan Candidacy)
 - 1. General feel is that Pastor Pan:
 - a. Has solid theological sermons

2. Installed vinyl floors at room B1 (basement)
 3. Purchased 8 new tables and chairs for room B2, Youth Ministry (\$2,987)
 4. Purchased 3 standing desks for Stan, Jen, and Pastor Tim (\$350-\$470) - previous desks were broken or non-existent
 5. To do Tasks (after the winter):
 - a. Repair driveway
 - b. Repair main driveway rights
 - c. Repair ground water leakage in room 123
 6. Property Modifications in Support of Special Events
 - a. Installed temporary parking lights for Evangelistic Meeting (\$551)
 - b. Setup and disassembled sanctuary stage extension for Easter Cantata Concert
- iii. Property management
1. Awning inspection passed, lights relocated
 2. Adjusted timer for parking lot (summer time)
 3. Completed quarterly elevator maintenance
 4. Completed quarterly pest control service
- iv. Capital Fund Requests
1. None
- g. Technology Update (Jason Lee)
- i. Sanctuary speaker fixed
 - ii. New network problems, DHCP issues
 - iii. Looking at solutions to CB's Pro Presenter issues
 - iv. Researching phone forwarding solutions and other technology for Safety team
 - v. Continuing to find out where additional HDMI are needed for attachment to wall connectors
 - vi. Broken speaker in 151
 - vii. Will be putting in a proposal to purchase lift equipment
- h. Senior Pastor Candidate Feedback/Comments (Ji-Yong Wang)
- i. Discussion on vision
 1. P Pan's response to the question of vision was that it was difficult to create a new vision until he's been here (on main campus) longer. His goal wasn't to just change everything, but to first listen, learn, and then move forward as appropriate
 2. P Pan had 3 observations:
 - a. Unity in diversity
 - b. Aging of our congregation and need for discipleship training/younger generation
 - c. Our unique position in Boston area with highly educated congregation
 - ii. It was nice to meet Mrs. Pan and get her perspective and experiences - Deacons were very impressed with her answers and thoughts
- i. Other Issues (Ji-Yong Wang)
- i. Deacon Jiyong proposed having a representative from COM come join Deacon's meeting every quarter or so to increase cross-pollination
 - ii. Decided having a COM deacon (i.e. deacon that attends COM) is not necessary and may not be appropriate
- j. Pastor Caleb closed in prayer and Deacon Ji-yong adjourned the meeting at 12:03 pm.