

Church-wide Information Meeting Minutes

April 7, 2019

A. Location: Church chapel

B. Meeting Agenda & Minutes

- a. Meeting started at 1:32 pm. Elder KC welcomed attendees and Pastor Pan opened in prayer.
- b. 50th Anniversary Reflection and Celebration Planning (Elder Chaw-Bing)
 - i. What does “Jubilee” mean in the Bible?
 1. Leviticus 25:1-55
 2. Jubilee comes from Sabbath.
 - a. Every 7 days is the Sabbath day
 - b. Every 7 years is the Sabbath year
 - c. Every 50th year is the year of Jubilee
 3. Seek for Restoration and Renewal
 - a. Spiritual: individually and as a church
 - b. Relationship: understand, respect, collaborate, and unity
 - c. Vision and Mission: seeking new strategies to carry on the Great Commission in today’s context
 - ii. Reflections
 1. Your “Most” at CBCGB
 - a. Memorable Moments
 - b. Significant Events
 - c. Unforgettable Co-workers or others
 - d. Moving stories
 - i. Testimonies
 - e. Laugh and Tears
 - f. Publish Commemorative Publication for Year of Jubilee
 - g. Time for Sharing in October
 - iii. What’s next
 1. Review
 - a. Church vision and mission
 - b. Current activities and strategies
 2. Never Changing Goal
 - a. Lead people to Christ
 - b. Make them disciples
 3. Dynamic Strategy
 - a. Building on current foundation
 - b. Adapt to new generations
 - c. Effective use of resources
 - iv. 50th Anniversary Celebration
 1. Weekly Prayer Request
 2. Publications
 - a. Special Issue: “This Fifty Years”
 - b. Family Photo Album
 - c. Cookbook
 - i. Coordinator: Thomas Wang
 3. Jubilee T-shirt
 - a. Coordinator: Pastor Sandy Liu

4. Alumni reunion cruise
 - a. Coordinator: Mingche Li
 - b. Quebec City to Boston
 - c. Sept 27 - Oct 4
 - d. Reunion for “Real Old Timers”
5. Youth group reunion
 - a. Coordinator: Karin Hsieh
 - b. Some activities will occur prior to special weekend
6. A special weekend

Date 日期 2019	Time	Event	Theme 主題	Keynotes Speakers 主講, Lead or Participants
10/4 Friday	7:45-9:45PM	Spiritual Revival 培靈	TBD	Rev. Jamie Taylor, IV 戴繼宗 牧師
10/5 Saturday	AM - Noon	Nature Walk	Enjoy God’s Creation	Elder Mingche Li 李明哲長老
	2:00-5:00 PM	Looking Back 回顧	Count the Blessings 數算主恩	Members and Friends 各人志願或代表
	5:30-7:00PM	Dinner		
	7:15-9:00 PM	Spiritual Revival 培靈	TBD	Rev. Caleb Chang 章開第牧師

Date 日期 2019	Time	Event	Theme 主題	Keynotes Speakers 主講, Lead or Participants
10/6 Sunday	9:30-11:00 AM	Worship 主日崇拜	Carry-on with the Baton 承先啟後、繼往開 來	Rev. Morley Lee 李秀全牧師
	11:15-12:30 PM	Annual Meeting 年 會	Church annual report. New deacons and elders confirmation (members only).	All members and friends
	1-open	Fellowship	Sharing	All members and friends; Elder <u>Mingche Li</u> , Karin Hsieh
	1:00 – 2:30 PM	COM Sunday Worship	TBD	Speaker TBD
	5:30-9:00 PM	Banquet 宴席	Entertainment 聯歡	Individuals & Groups 個人、家庭、團契

7. Registration link for events and banquet: <https://goo.gl/PGo2ka>



- a. CC secretary will send another email to members for registration
- c. CBCGB Spiritual Revival Plan in the Year of Jubilee (Pastor Pan)
 - i. Sabbath, Restoration, Renewal
 - ii. Spirituality
 - 1. Devotion
 - a. Individual Devotion
 - b. Jubilee Devotional Journal
 - i. Lots of brothers and sisters involved in creating the devotional, translating from Chinese to English and vice versa, and editing

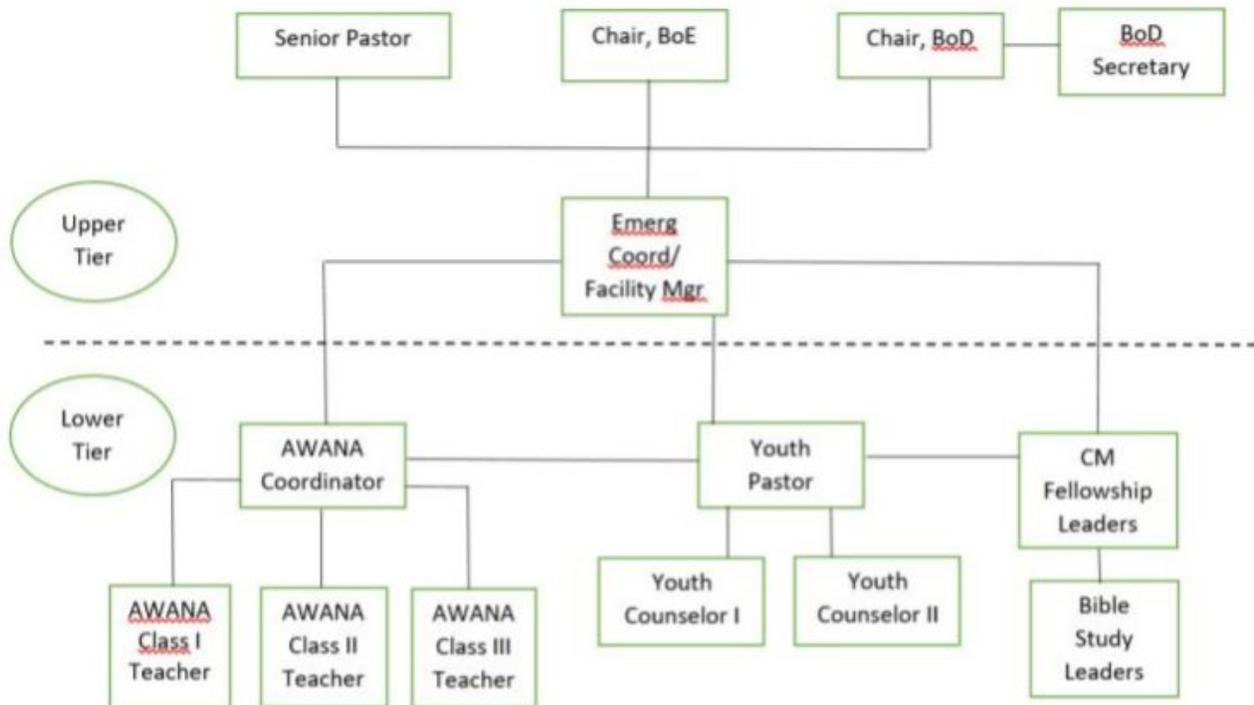
2. Bible Reading (CM)
 - a. One year bible reading plan
 - b. 270 members joined
 - c. Small Group Bible Study in fellowships
3. Issues (CB & all)
 - a. Apologetics
 - b. Contemporary Ethics
- iii. Relationship
 1. Pastoral Staff
 - a. Communication between different ministries
 - b. Brainstorming in ministry issues
 - c. Cooperation in Ministry
 2. Unity and Diversity
 - a. How to embrace diversity and be unified at the same time in:
 - i. Worship
 - ii. Spiritual Formation
 - iii. Other ministries
 3. Cross-Congregations
 - a. Communication
 - b. Cooperation
 4. Inter-Ministries
 - a. Family, Youth, Children
 - b. Joint Worship
- iv. Mission
 1. Three parts
 - a. God's Commission and Commandment
 - i. Doesn't change
 - b. CBCGB Vision Statement
 - i. Our foundation and root
 - c. Outreach to Contemporary Generation
 2. Ways to address mission topic
 - a. Pastoral Staff's weekly meeting
 - b. The theme of CC Retreat in June
 - c. CBL Core working on the Core-wide goal of CB
 - d. Starting in April, CM core workers will start to explore CM goal and ministry
 3. Things to consider
 - a. Back to Bible
 - b. Knowing and responding to contemporary world
 - c. Reviewing and renewing current ministry and strategies
- v. Ministry
 1. Status of Church Ministry
 - a. Status of Pastoral Staff: Transitional and unstable
 - i. Searches of 3 positions of Pastoral Staff
 1. Cross Bridge
 2. Youth Ministry
 3. City Outreach Ministry
 - ii. Two Interim pastor/ministry
 1. CB: Dr. Jeffrey Arthurs
 2. COM: Minister Duane Chang
 - iii. New COM Minister Juan Chen has started her role starting April 1
 - iv. Pastor Steven Bowman returns from sabbatical
 - b. LGBTQ Issues by Dr. Hollinger
 - i. March 10 to Elders and Pastoral Staff

- ii. May 2 to CB and CM members in English
 - c. How to preach the eternal gospel in a changing world
 - d. CM Summer Retreat
 - i. At the church
 - ii. Key-note speaker: Pastor Jonathan Chiu
 - e. Mission/Social Concerns
 - i. Two short term missions teams in April
 - ii. "Global 6K for Water" on May 4th
 - iii. Summer Short Term Missions in preparation
 - iv. Missions and Social Concerns conference will be held from Nov 1-3
 - 1. One week earlier than originally on the church schedule
- d. Church Building Expansion Advisory Team Updates (Elder Loren)
 - i. Congregation discussed in small groups what they would want in their dream church
 - 1. Possible answers:
 - a. Artistic Building
 - b. Fancy Sanctuary
 - c. Cafeteria
 - d. Gymnasium
 - 2. However, this is not the church's vision or mission
 - ii. Three main challenges
 - 1. Youth and Children Programs are crowded
 - a. Every room is used on Friday night
 - b. Youth groups meeting in coat room, pastors' offices, and storage closets
 - c. Many families have left CBCGB because of lack of children facilities
 - 2. Lobby is crowded between services
 - a. Hard to continue coming if you're a newcomer and have to navigate the lobby to find the sanctuary entrance
 - b. Possible solutions are to expand lobby or have multiple entrances
 - 3. Parking is crowded and busy
 - a. Reliant on Stride-Rite parking lot
 - b. Misuse of visitors parking spaces
 - c. Traffic flow is not optimized
 - d. Possible solution is multiple entrances and exits
 - iii. CBE Status
 - 1. Phase 1 completed:
 - a. 151 (mission house) rebuild completed
 - b. Upper Parking Lot
 - c. Paved Driveway
 - d. Connection to 151
 - e. Stairway from Parking Lot
 - 2. Phase 2 and 3
 - a. Expand Sunday worship capacity for both CM and EM
 - i. New chapel, foyer, and parking lot will allow simultaneous CM and EM worship services
 - b. Improve Sunday second floor lobby congestion outside the existing sanctuary entrance
 - i. New building entrance and foyer on the first floor outside the new chapel entrance
 - 3. Many different opinions and solutions
 - iv. CBE-AT (Advisory Team)
 - 1. A CBE Advisory Team has been established
 - a. Chaired by Elder Loren
 - b. Will collect church ministry facility needs from all levels of ministry leaders and

- then draft a church building expansion requirement document
 - c. CBE Advisory Team and CBE Design Team will work closely to finalize the church building expansion requirement document. This requirement document will be served as the basis for CBE Phases II and III design proposal.
 - d. Once the design proposal is reviewed and accepted by the church leaders, this design proposal will be used to hire a professional design/building company for detail design and construction.
 - 2. Members
 - a. Pastor Jennifer Lin
 - b. Elder Loren Shih
 - c. Minister Yuegang Zhang
 - d. Haiguo Wu
 - e. Ted Chen
 - 3. Next steps
 - a. Create a survey to send to staff and ministry leaders.
- v. Remember to be guided by our Vision and Mission Statements
 - 1. Vision Statement
 - a. To see every person become a disciple of Christ, across all cultures, from East to West, from Greater Boston to the world.
 - 2. Mission Statement
 - a. We are a church in Greater Boston that brings people across all cultures together in Christ to inspire, disciple, and send them to be global disciple-makers
 - 3. What can we do with our physical facilities to support our Vision and Mission statements?
- e. Major BOD Accomplishments (Deacon Jason)
 - i. Main goal is to do a good job in running the church's day to day operations
 - ii. Besides daily operational discussions, BOD has also been discussing concerns of the church
 - 1. Discussing topic of attracting younger generation
 - iii. Stewardship
 - 1. What has been done examples
 - a. Fixed gas leak issue (outdoor and indoor pipe lines)
 - b. Installed a canopy for the side door at Building 151
 - c. Fixed the gutter and roof leak in church office
 - d. Plus many others
 - 2. To be done examples
 - a. Water drainage outside church office
 - b. Repair walls in various rooms
 - c. Plus many others
 - 3. Projects in the Pipeline
 - a. Parking lot paving, pothole repair, crack sealing
 - b. Water drainage behind church office
 - c. Replacing the second floor carpet and repainting wall
 - d. Remote control for lights in parking lots
 - e. Upper parking lot with Boston Properties
 - i. Our neighbor Boston Properties offers to help in paving our upper parking lots and the access road, etc.
 - ii. They're willing to pay for all costs.
 - iii. In return we'll let them use the upper parking lots during the weekdays. Boston Properties project team and their attorneys are working on the permission.
 - 4. Property Management Items examples

- a. Certificates and inspections:
 - i. church tax exemption certificate from 2019-2029
 - ii. Annual portable extinguisher inspection
 - iii. Church kitchen fire suppression system inspection
 - iv. Mass State annual elevator inspection
 - v. Fire alarm and smoke detector inspection
 - vi. Sprinkler inspection
 - vii. Both mission house and church building annual building inspection
 - b. Church van registration was renewed
 - c. Quarterly pest control service was done
 - d. Kitchen hood cleaning was done
 - e. Installed indoor gas line switches in kitchen
 - f. Switched the cleaning company from Turbo to EC
 - g. Reached out to the snow plowing contractor regarding snow removal
 - h. Installed a permanent heater on the oil tank for elevator
- iv. Technology and AV
- 1. Church wifi can now handle hundreds of simultaneous users
 - 2. Church staff computers, software, and telephone needs
 - 3. New video production system installed
 - 4. Things in progress
 - a. New copier lease to replace current 5 year contract that ends in June
 - b. Chapel video issues
 - c. Churchwide Management Software
- v. Emergency Response
- 1. Example Chain of Communication for Friday night activities

Example Chain of Communication for Friday night activities



- 2. Binder of information
 - a. Request congregation attend future training
- f. Question & Discussion (Elder KC)
 - i. Question: How is funding for church expansion going?
 - 1. Answer: Back in 2012, there was a plan for three phases.
 - a. Phase 1 is completed.
 - b. Phase 2 and 3 are being planned on.
 - c. \$5 million was budgeted for Phase 2 and 3, financed by member loans.
 - d. Now 5 or 6 years later, we have \$500K or \$600K cash available towards Phase 2 and 3 and then will use member loans for the rest of the funds as needed.
 - e. We estimate 10 years or 15 years for length of member loans. Estimated \$300K/\$400k a year are needed for member loan repayment.
 - f. We're comfortable with the finance situation.
 - 2. Main issue is figuring out how to scope and design Phase 2 and Phase 3.
 - 3. CBET-AT an important part of listening to all member's thoughts and suggestions
 - ii. Question: How long will it be before CBET-AT hands out the survey?
 - 1. Answer: Currently creating survey, within 1 month, survey will be ready for congregation
 - 2. CC first to answer survey, and then will be sent out to ministry leaders for their members to respond
- g. Elder KC closed the meeting at 3:20 pm