

Meeting Minutes
CBCGB Board of Elders (“BoE”)
December 12, 2020

Present: Chaw-Bing Chang, Ke-Chieh Chu (BoE Chair), Chris Cheng (BoE Secretary), Paul Huang, Juta Pan (Senior Pastor), Ji-yong Wang, Ruike Wang, Jian Zhang
Invitees: Yuguang He (Incoming BoE member), Jason Lee (BoD Chair), Ziyi Chang (Pastor)

(2:11pm) Elder Ke-chieh opened the meeting.

Updates on the State of the Church (Pastor Juta Pan)

- Besides what was discussed during the church council meeting:
 - Elder Chris and his family will be commissioned during the New Year’s joint worship service in a manner similar to how Minister Kola was installed.
 - Minister Duane also needs to be installed (since he was never installed before). This may be shown during City Outreach Ministry’s New Year’s service.
 - The church needs to identify how to install new elders and deacons given the large number of people involved.
 - The church still needs to identify how to handle ordination processes and services during the pandemic.
 - While Pastor Bowman is on Sabbatical from January to March, Tony Ng will be responsible for Children’s ministry. Pastor Pan will oversee Tony during that time.
 - This Sunday’s baptism has been postponed until January. A sister in City Outreach Ministry will be baptized earlier because she is going to be returning to China before the rescheduled date.

Board of Deacons Report (Deacon Jason Lee)

- Board of Deacons 2021 officers
 - Chair: Samuel Chang
 - Secretary: Elbert Chang
 - Stewardship: Hongwei Huang and Ye Tang
 - Treasurer: Ligong Xu

Finance Committee Member Update / Approval

- 2021 proposed roles
 - Treasurer: Ligong Xu
 - Accountant: Mi Chen
 - Controller: Sylvia Cheung
 - Donation Bookkeeper: Jessie Huang, Pearl Shiue
 - Online Donation: Ji-yong Wang
 - Transition Helper (January and February only): Joe Ma

- **Elder Chaw-Bing Chang motioned to approve the 2021 Finance Committee members and roles. Elder Yuguang He seconded. The motion passed unanimously.**

Missions Committee Chair / Vice-Chair Approval

- Eric Chiu will continue to serve as the Missions Committee chair and Bow-nan Cheng as the Vice-Chair. There is no need to re-approve this year.

2021 Elders Work Assignments

- Chair: Paul Huang
- Secretary: Yuguang He
- Chinese Ministry Worship: Chaw-Bing Chang
- Chinese Ministry Spiritual Formation: Paul Huang
- Cross Bridge
 - Loren Shih will be CB liaison to the BoE.
 - If the CB leadership team is interested in an advisor from the BoE, Yuguang He is willing to attend their meetings.
- City Outreach Ministry: Chaw-Bing Chang and Ji-yong Wang
- Youth and Children's Ministry: Yuguang He
- Finance Committee: Ji-yong Wang
- Membership Committee: Ruike Wang
- Deacon Nomination Committee: Ruike Wang
- Missions Committee: Ji-yong Wang
- Social Concerns Committee: Yuguang He
- Community Outreach Committee: Jian Zhang
- Church Building Expansion: Jian Zhang
- Special Assignment: Church Reopening Committee: Ruike Wang
- The Board of Elders has also accepted Elder Chris Cheng's resignation from the Board of Elders effective December 31, 2020.
 - Yuguang He will assume responsibility for the Safe Church Policy draft.

Children Ministry Director Work Hours Adjustment

- Tony will likely need to work more hours while Pastor Bowman is on sabbatical from January to March.
- During those three months, Tony will be invited to be full-time (40 hours/week).

Memorial Fund Policy

- **Elder Yuguang He motioned to approve the Memorial Fund Policy. Elder Ji-yong Wang seconded. The motion passed unanimously.**

(5:14p) Elder Ji-yong Wang closed in prayer