

Meeting Minutes
CBCGB Board of Elders (“BoE”)
November 9, 2019

Present: Ke-Chieh Chu (BoE Chair), Chris Cheng (BoE Secretary), Paul Huang, Yuguang He, Timothy Lu, Juta Pan (Senior Pastor), Loren Shih, Ji-yong Wang
Invitees: Jason Lee (BoD Chair), Ruike Wang (Incoming BoE member), Minister Jeff Hwang
Absent: Chaw-Bing Chang

(9:07am) Elder KC opened in prayer

Open Sharing (All)

- Elder Yuguang shared different possibilities for a Chinese translation for the church’s mission statement as the BoE prepares to post the mission statement on the church website.

Updates on the State of the Church (Pastor Juta Pan)

- Important events
 - The missions and social concerns conference was held on November 1-3.
 - City Outreach Ministry held an outreach in Malden on November 8 entitled “New Heart Music Outreach”. There were at least four people who responded to the pulpit call.
 - Different fellowship groups will hold Thanksgiving gatherings.
 - Advent services and sermons will start on December 1.
 - Baptisms will be held at Lexington on December 15 and at City Outreach Ministry on December 1.
 - Three joint services will be held on December 22, 24, and 29.
- Chinese Ministry
 - Chinese Sunday worship service attendance was down in October after the 50th anniversary weekend but seems to have come back in November. Cross Bridge attendance was also down for the two weeks immediately following the 50th anniversary. City Outreach Ministry attendance was stable and growing.
 - The pastoral staff responded to queries from Quincy Ministry on November 10.
 - The church has terminated its official relationship with the North Shore Fellowship at Gordon College as requested by the student leaders.
 - A Chinese Ministry coordinators meeting will be held on December 8.
 - A baptism will be held in Lexington on December 15. There have been ten applicants so far.
 - A women’s retreat is being planned for May 2-3, 2020.
- Cross Bridge
 - Hunter Barnes had a special presentation on the Gospel of Mark on October 18 with more than 300 in attendance.
 - The Cross Bridge Leadership Core team held a retreat on October 20.

- ICF (college) and Charis (young professionals) continue studying 1 Corinthians.
 - Cross Bridge is encouraging members to attend the Home Improvement Ministries (HIM) Marriage Conference on February 7-9, 2020.
- City Outreach Ministry (COM)
 - As previously mentioned, there was a “New Heart Music Outreach” concert on November 8 in Malden.
 - There will be a joint Thanksgiving banquet and celebration in Malden.
 - A baptism will be held at COM on December 1. There have been around ten applicants so far.
 - A young parents ministry has begun as more parents are having children.
- Youth Ministry
 - Passion Night will be held on November 29.
- Children’s Ministry
 - Some ministry members will attend a children's ministry conference on February 29, 2020.
- Pastoral Staff
 - Annual reviews for pastoral staff are ongoing.
 - Please pray for Minister Duane’s visa application.
 - The part-time Children’s Ministry Director search continues.
 - The pastoral staff held a retreat on October 14.
 - The family ministry task force has begun.
 - The study of “Outreach to Young Generation” continues.
 - The church calendar for 2020 is being worked on.
- Missions Conference
 - There was relatively low attendance on Friday and Saturday: 301 on Friday evening, 70 on Saturday, 150 on Saturday evening. However, attendance on Sunday was normal.
 - The pastoral staff felt that the speaker was a strong preacher. Possible reasons for the low attendance could have been late promotion, lack of passion for missions in the congregation, or too many big events and ministry fatigue.
 - Suggestions:
 - How can the missions and social concerns committees work more closely with the pastoral staff?
 - Big events at our church usually cover Friday, Saturday, and Sunday, but is it too burdensome for the congregation to attend all three days? Perhaps, the speaker can go to different events at different campuses on different days.
- Other Issues
 - The elders are requesting the pastoral staff to create a draft to define a consistent process for installing pastors and ministers, particularly since the installation of Minister Jeff was overlooked after his call to our church.
 - The question of whether non-ordained ministers should be permitted to lead baptism was also discussed, particularly since the church permits them to lead

communion. The significance of ordination in the context of being an independent church impacts this question.

Board of Deacons Report (Deacon Jason Lee)

- It was discovered that info@cbcgb.org had been bouncing emails.
- Deacon Jason wants to move all color printing to the color copiers long-term to enable more accountability for ministries regarding color printing.
- Church planning software is needed as our church grows in size but will cost the church on the order of \$500-1000 per month.
- The deacons continue to pursue acquiring a lift to address chapel A/V concerns.
- In 2018, there was an unratified revision of a benefit policy which proposed changes to how benefits are selected and determined. The latest approved benefit policy was approved in April 2015, but was accidentally never posted to the church website. The elders will discuss the 2018 proposed revision during the December meeting.
- For more information, please refer to the October Board of Deacons Meeting Minutes.

Youth Ministry Search Updates (Elder Loren Shih)

- Feedback regarding the youth pastor candidate is still being collected. There isn't an update yet but things are looking positive.

Children's Ministry Director Search (Elder Loren Shih)

- The job description has been posted.

Cross Bridge Pastor Search Updates (Elder Chris Cheng)

- A new job description was posted last month and the committee has received 16 resumes since.

CORI Checking Process Review/Update (Elder Chris Cheng)

- No updates since last month.

Pastoral Staff Annual Review Process and Scheduling (Elder Yuguang He)

- The reviews are progressing, have all been scheduled, and are all on track.

December Church Council Retreat Planning (All)

- The Thursday fellowship time on December 19 will be held at Elder Ke-Chieh's house at 7:30pm.
- The proposed Saturday agenda on December 21 contains the usual reports from the different leadership bodies and time to review and approve the 2020 church calendar and ministry matrix.

Elder Nomination Process Improvements (All)

- Elder Paul provided an overview of elder nomination procedures from other churches.

- The elders desire to have a longer-term discipleship process for potential elder candidates before they are actually nominated and to make sure that elder candidates are spiritually and theologically equipped to serve as elder.
- Elder Paul will draft an elder candidate process to review at a future meeting.

(11:56a) Elder Paul closed in prayer