

Meeting Minutes
CBCGB Board of Elders (“BoE”)
June 8, 2019

Present: Ke-Chieh Chu (BoE Chair), Chaw-Bing Chang, Chris Cheng (BoE Secretary), Yuguang He, Paul Huang, Jason Lee (BoD Chair), Juta Pan (Senior Pastor), Timothy Lu, Loren Shih, Ji-yong Wang

(9:04am) Elder Ke-Chieh opened in prayer

Open Sharing (All)

Senior Pastor Sharing (Pastor Juta Pan)

- May Review
 - There were thirteen Chinese ministry members and eleven youth baptized on May 19.
 - The Chinese Ministry in-house Summer Revival Conference was held on May 24-26. Attendance was relatively low in comparison with previous years’ Memorial Day weekend retreats.
- A Chinese ministry sister, Shen Cai, passed away recently; law enforcement is currently investigating the cause of her death.
 - Tomorrow evening, the Town of Lexington will have a vigil for her, in which the church was invited to participate.
 - The memorial service will be held on Saturday, June 15. The church anticipates a large turnout due to media attention.
 - The Church Council Retreat was scheduled to overlap with the memorial service. The Church Council retreat schedule will be adjusted to work around the timing of the memorial service (from 11a-6p instead of 9a-5p).
- Yesterday, Pastor Bowman submitted his application for the second three months for his sabbatical during Summer 2020.
- Pastor Pan proposed adding windows to all pastors’ offices’ doors to provide accountability regarding sexual misconduct. It was also mentioned that the church should ensure that doors to all classrooms also have windows.
- Pastor Pan raised the issue that the church office building is running out of sufficient office space to support our staff.

Board of Deacons Report (Deacon Jason Lee)

- Projects in the pipeline
 - Parking lot and driveway repaving and repair
 - Replacing hallway carpeting
 - Water drainage problems behind the church office
 - Miscellaneous renovation/maintenance items from the BoE

- No more news on Boston Properties concerning the upper parking lot since last month, but there was a hearing several weeks ago.
- The suggestion box has been moved to a more prominent location.
- Some of the potholes have been repaired.
- Management items
 - The church rented a dumpster for disposing unwanted items.
 - Pest control was done for all church buildings - a large rodent was observed running around the church building.
 - A maintenance request Google Form and Google spreadsheet has been put together to help track maintenance requests.
- Technology Update
 - Church-wide management software package investigation is ongoing.
 - Church copier 5-year contract ends in June. Meetings with our current service provider are ongoing.
 - The church is still considering whether to purchase a lift.
 - Video switcher has been installed with work continuing.
 - Investigations into better systems integration for our main A/V system continue.
 - Children's area security camera installation is ongoing.
 - A/V monitors being discussed.
 - Network improvements have been made.
 - Reminder that all technology/AV purchase requests need to go to itdeacon@cbcgb.org before purchase.
- For more details, please review the May Board of Deacons minutes

Cross Bridge Pastor Search Updates (Elder Chris Cheng)

- There have been committee interviews with two leading candidates. The committee will meet this week to make decisions.

Cross Bridge Pastor Candidate Interview

- The board met with the Cross Bridge pastoral candidate applying to fill Pastor David's vacating position.

Pastor Jeff Arthurs Update (Elder Loren Shih)

- Pastor Jeff is taking on a dean position at Gordon-Conwell Theological Seminary.
- He does not desire to stop serving at our church, particularly while we are still searching for a second Cross Bridge pastor, but has requested taking on a reduced role at the church, in which he will continue to preach once a month, be present for a second week, attend leadership meetings, and mentor pastors and seminarians.

Deacon Nomination Updates (Elder Ji-yong Wang)

- The deacon nomination committee consists of Xinyu Li, Fang-Ying Yen, Tuanfeng Zhang, Chung-Pei Chang, and Mi Chen

- Charlene Hou (Tsang) and Yanhua Yan have confirmed acceptance of a second term on the board.
- The committee is seeking to fill three additional positions on the board of deacons.

June Church Council Retreat Planning Updates

- There are three discussions/brainstorming sessions planned:
 - The pastoral staff will lead a discussion regarding strategies for ministry among younger generations.
 - Pastor Pan would also like to review the pastoral staff structure.
 - Elder Paul will lead a discussion on how the planning and organization of church-wide activities can be streamlined.
- The retreat will be moved to 11a-6p to schedule around the memorial service for sister Shen Cai.
- Elder Paul Huang will make lunch arrangements.

Seminarian Scholarship Policy Review Updates

- The board discussed some fine-tuning of the policy to give pastoral staff more flexibility in supporting seminarians.
- Elder Chris Cheng will update the existing draft to reflect accordingly.

(12:35p) Elder Yuguang He closed in prayer