

**Meeting Minutes**  
**CBCGB Board of Elders (“BoE”)**  
**September 8, 2018**

Present: Elder Yuguang He (BoE Chair), Elder Loren Shih (BoE Secretary), Elder Chaw-Bing Chang, Elder Ke-Chieh Chu, Elder Timothy Lu, Pastor Caleb Chang (Senior Pastor), Deacon Jiyong Wang (BoD chair), Paul Huang, Pastor Juta Pan (Incoming Senior Pastor)

Absent: None

(9:03am) Elder Chaw-Bing Chang opened in prayer

Open Sharing  
All

Senior Pastor Report

Pastor Caleb Chang

- Several summer short term missions trips, all returned safely
- 137th baptism, 13 CM members
- Pastor Caleb will be preaching in Orlando 9/20-9/23
- MGM planned with COC and CM
- COM Fall Gospel Camp planning for 9/28-9/30
- Pastor Pan has started attending BoE, he and P.Caleb are starting the transition plans and working on Q4 preaching
- Pastor Caleb’s last sermon will be on 11/25.

Board of Deacons Report

Deacon Jiyong Wang

- Stewardship
  - Concrete work for drop off area, playground area, Mission House ramp completed
  - Parking lots and driveway potholes repaired for driveway, carriage house, parking lots, etc.
  - Basketball hoop installed (paid for by neighboring company)
  - Getting quotes for level the lower level parking lot
  - Replacing carpet in lobby, hallway, room 220
  - Replacing overhead power cables in drop-off area
  - Building a walkway to Stride Rite parking lot
  - Installed gutters at exit to church office, checked existing gutters
  - Installed protection board to drain rainwater away from garden near sanctuary
  - Front desk area lights replaced with LEDs
  - Need to renew tax exemption certificate, will expire in 1/2019

- Church property usage - please do not stay at church past 11pm without authorization
- Finance
  - Working on annual finance report
  - Looking for treasurer, and committee staff to handle revenue

## COM Report

### Elder Chaw-Bing Chang

- Pastor Juta Pan is back from sabbatical
- Started Gospel of John on 8/26
- 5 Sunday Schools
- New student welcome activities including food festival, music worship
- Fall Gospel Camp 9/28-9/30
- Search committee formed, candidate reviews in progress
- Per BoE approval, invited Hsiao-Dun Chang to apply as interim COM Minister starting 1/2019.

## Spiritual Formation Ministry Review

### Paul Huang

- Mission Statement: Ephesians 4:12-13, "Faith and Knowledge"
- Includes CM Sunday School, Theological Seminars, Library, Bookstore, Scripture Memorization, Vocational Ministry. Led by Spiritual Formation Steering Committee
- Average attendance is 38-50% during fall and spring, 28-35% during summer
- Core classes are categorized into: Christian life, Biblical and theological study, Training. Regular program includes 1 seeker class, 1 baptism class, 5 core classes, 8-10 elective courses.
- Sister churches and neighboring churches regularly ask for support from us for materials and teachers
- We collaborate with China Evangelical Seminary in Taipei to develop workshops
- Vocational Ministry goal is to be a witness in the workplace
- Bookstore is self sufficient ministry
- Challenges:
  - How to integrate spirituality and knowledge. May add mentorship ministry to help address this.
  - How to attract young professionals and families
  - Workshops are valuable but require a lot of effort for CBCGB
  - How to work with CES or GCTS to establish a teacher training program
  - Can we support sister and neighbor churches who need Spiritual Formation teachers and programs?

## CB and Youth Pastors Search Committee

### Elder Loren Shih

- Loren is helping Elder Terry and Pastor Jen with forming the Youth Pastor Search Committee
- CB Pastor Search Committee will start soon. CB leadership is focusing on onboarding for Dr Arthurs and then will start CB Pastor Search Committee.

(12:05pm) Elder Yuguang He closed in prayer