

**Meeting Minutes**  
**CBCGB Board of Elders (“BoE”)**  
**July 14, 2018**

Present: Elder Yuguang He (BoE Chair), Elder Loren Shih (BoE Secretary), Elder Chaw-Bing Chang, Elder Ke-Chieh Chu, Elder Timothy Lu, Pastor Caleb Chang (Senior Pastor), Jiyong Wang (BoD chair), Pastor Ziyi Chang (Pastoral representative)

Absent: None

(9:03am) KC Chu opened in prayer

Open Sharing  
All

Senior Pastor Report

Caleb Chang

- STMs:
  - Philippines / Costa Rica
  - Hopi 7/6-7/15
  - NYC 8/11-8/19
- Seminary Graduates: 3 will become interns (not graduated yet, last year of seminary)
- SM ministry retreat
- MER in August

Board of Deacons Report

Jiyong Wang

- \$50K capital fund project to cover various repairs from winter:
  - Cracks and potholes on mission holes, driveways, parking lot.
  - Ramp to main building.
  - Concrete walkway near church office.
- Wooden walkway from main building has been repaired.
- Need to trim trees and bushes along driveway.
- Upcoming Projects
  - Considering replacing 2nd floor carpet, including updating sanctuary carpet
  - New dumpster
  - Fix water leakage in kitchen area basement
  - Power wash and paint the wooden stairs from upper parking lot (annual)
  - Sound proofing for 151 women’s restroom (ceiling)
  - Need to find replacement for kitchen service team leader -- Jay Huang resigning after many years
- Property Management
  - Evaluating new contract for color printer contract renewal

- Boston Properties gave notice on Friday that the Stride Rite parking lots will not be available this Sunday (7/15). We obtained an agreement to use an alternate parking lot and provide shuttles.
- Finance
  - Closing 2017-2018 fiscal year
  - Working on annual finance report

## COM Report

### Chaw-Bing Chang

- Attendance has maintained 170 despite that this is summer which is typically “hibernation”.
- Pulpit ministry is continuing to preach through 2nd Samuel. P.Caleb and M.Yueguang are helping to support.
- Coworker training for Main Hope House STM (8/8-8/14).
- Baby bottle drive ongoing to raise funds for Baby Olympic Day.
- R1 Visa application is being prepared for Juan Chen.
- MIT CEF will continue meeting at MIT through summer, but is looking for a long term location afterward.

## Missionary Sharing

### Eric Ding

- Visiting Boston until mid August.

## Quincy Bible Study Fellowship Ministry Review

### Xinyu Li, Jimin Xiong, Wenxing Lam

- Currently meeting once a month.
- Survey was conducted for frequency of Bible study meetings. Half of respondents would like to have meetings twice a month.
- Considering whether we can officially rent the Methodist Church facility for meetings.
- Coworkers are stretched thin, can use more help.
- Several other Chinese churches on Quincy, most are Cantonese speaking. Thus, many Mandarin speaking immigrants are not able to find a church in Quincy.

## CB Pastor Search Initiative

### Loren Shih

- Loren will recommend search committee members for BoE approval.

## Youth Pastor Search Initiative

### Loren Shih

- Loren to talk to current youth staff to find someone to lead the search committee.

## COM Pastor Search Initiative

### Chaw-Bing Chang

- BoE reviewed job description and next steps.

#### Deacon Nomination Committee Update

Timothy Lu

- 4 candidates asked and accepted the nomination (3 CM, 1 CB).

#### Pastoral Staff Medical Emergency Fund

KC Chu

- Yuguang motioned to accept the approval form. Chaw-Bing seconded. BoE voted 5-0 to approve.

#### Missions Committee Fundraising Policy

Yuguang He

- Missions Committee is working on a policy change proposal for how they handle fundraising.
- BoE will review the proposal when it is submitted.

(12:37pm) Chaw-Bing Chang closed in prayer.